

# INTERNATIONAL SCHOOL YANGON

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YANGON, MYANMAR  
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DEPARTMENT OF STATE  
4250 RANGOON PLACE  
WASHINGTON D. C. 20521 – 4250

**Thank you for your interest in the International School Yangon. Below are the steps in the Admissions Process.**

## **Submit an application form**

1. It is best to submit the Application Form to the school BEFORE coming for the Admissions Interview. The application can be submitted via Fax, electronically or delivered to the school. Since fax can be expensive, the first three (3) pages would be adequate. If you send a fax or an electronic version, please bring the original to the admissions interview.
2. Pay the \$100.00 (USD) Application Fee to the Cashier. This can also be done at the time of the Admissions Interview.
3. Make an appointment for the Admissions Interview.

## **Come to our campus for an Admissions Interview and Tour**

1. Please come to the interview with your child / children. Also bring your child's (children's) school records, passport(s) and photos to the interview. These documents will be copied and returned to you. If the records are in a language other than English, also submit an official written translation.
  2. During the Admissions Interview these four things will happen.
    - a. Our educational program along with details on the school day will be outlined.
    - b. The Elementary Principal will review your child's application, ask for any information that might be missing or in need of clarification, and give you a chance to ask questions.
    - c. Your child will be asked to take screening tests. (Grades PK – 1<sup>st</sup>: School Readiness Assessment) (Grades 2-12: Writing, Reading, and Mathematics)
    - d. You and your family will be given a tour of the campus.
  3. If your child is still learning English, he or she will be asked to return for English as Second Language (ESL) testing. This requires one or two more testing appointments. The Admissions Process takes longer if ESL testing is needed.
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1. Once the decision to accept or deny your child (children) admission has been made, you will be notified by telephone of the decision. If your child has been accepted, we will give you a projected Start Date. Remember that for every student (except Pre-Kindergarten); payment of BOTH the Registration Fee (\$1000.00) and the

Capital Fee (\$4000.00) MUST be received **before** your child (children) can start attending our school. Please plan how you are going to make these payments. Our Business Manager, Daw Khin Hla Khine, will answer your financial questions.

2. When admission is denied, the reason for denial will be stated and given to you in writing. If there are no seats in your child's grade, your child will be put in our Wait Pool and he or she will be given every consideration should there be an opening. If your child is in grades 8 – 12 and his or her English skills are not adequate, you are more than welcome to seek admission for the next school year. If we don't feel that your child can be successful at our school because of low academic achievement in his or her previous school, you are most welcome to reapply the following year.

### **Your first day**

1. On your child's first day, please come to the Elementary Office. Someone from the office will take your child to their classroom.
2. On your child's first day, he or she should bring the following: **a water bottle, a snack and a lunch.** Children in grades 4 and higher should also bring a notebook and a pen or a pencil. If there is anything else to bring, the teachers will tell your child.
3. School Hours: (PK) 8:00-11:40 (Kg) 8:00 – 14:30 (1<sup>st</sup> – 12<sup>th</sup>) 8:00 – 14:45

### **Web Pages with information about our school:**

[www.isy.net.mm](http://www.isy.net.mm)

<http://www.state.gov/m/a/os/1250.htm>